

## AGENDA

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**Meeting:** Standards Committee  
**Place:** Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Wednesday 9 July 2014  
**Time:** 2.00 pm

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Please direct any enquiries on this Agenda to Kieran Elliott of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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### Membership:

Cllr Desna Allen  
Cllr Rosemary Brown  
Cllr Allison Bucknell  
Cllr Trevor Carbin  
Cllr Terry Chivers  
Cllr Howard Greenman

Cllr Julian Johnson (Chairman)  
Cllr John Noeken (Vice Chairman)  
Cllr Paul Oatway QPM  
Cllr Sheila Parker  
Cllr Horace Prickett

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### Substitutes:

Cllr Glenis Ansell  
Cllr Ernie Clark  
Cllr Mary Douglas  
Cllr Dennis Drewett  
Cllr George Jeans  
Cllr Bob Jones MBE

Cllr Magnus Macdonald  
Cllr Howard Marshall  
Cllr Pip Ridout  
Cllr John Smale  
Cllr Jerry Wickham

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### Non-Elected Non-Voting Members:

Mr Philip Gill MBE JP  
Mr Paul Neale  
Mr John Scragg  
Miss Pam Turner

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## **Part 1**

Items to be considered when the meeting is open to the public

### **1 Membership Changes**

To note the following changes to Membership of the Committee following the meeting of Council on 13 May 2014.

Removed as Full Members: Cllrs IanTomes, Howard Marshall (now substitute member).

Removed as Substitute Members: Cllrs Sheila Parker (now full member), Rosemary Brown (now full member), John Walsh, Russell Hawker, Roy While, Simon Killane, Chris Caswill, Chris Hurst.

Added as Substitute Members: Cllrs John Smale, Jerry Wickham, Magnus Macdonald, Bob Jones, Glenis Ansell.

### **2 Apologies for Absence**

To receive any apologies or substitutions for the meeting.

### **3 Minutes (Pages 1 - 4)**

To confirm the minutes of the meeting held on 25 April 2014.

### **4 Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

### **5 Chairman's Announcements**

To receive any announcements through the Chair.

### **6 Public Participation and Questions**

The Council welcomes contributions from members of the public.

#### **Statements**

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### **Questions**

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than 5pm on Wednesday 2 July 2014. Please contact the officer named on the front of this agenda for

further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7 **Draft Annual Governance Statement 2013/14** (Pages 5 - 32)

To receive a report from the Monitoring Officer.

8 **Recommendations from the Constitution Focus Group - Part 3 of the Constitution** (Pages 33 - 122)

To consider the recommendations of the Constitution Focus Group regarding Part 3 of the Constitution (Responsibility for Functions and Schemes of Delegation).

Attached are the reports on and proposed tracked changes to Part 3 together with the minutes from the Focus Group meeting on 28 May 2014.

9 **Status Report on Complaints** (Pages 123 - 124)

To receive a report from the Monitoring officer on the current status of Complaints under the Code of Conduct.

10 **Parish and Town Council Training**

The Monitoring Officer will advise the Committee of plans to provide training on the Code of Conduct for Parish and Town councils in the autumn.

11 **Date of the Next Meeting and Forward Plan** (Pages 125 - 126)

To note the date of the next meeting as 8 October 2014.

To confirm the details of the Forward Work Programme.

12 **Urgent Items**

To consider any other items that, in the opinion of the Chairman, should be taken as a matter of urgency.

**Part II**

**Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

None